

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2020-21

Letter of Approval (LoA)

F.No. South-Central /2020-21/1-7427479261

Date: 15-Jun-2020

To,
The Principal Secretary
(Higher Education) Govt. of Andhra Pradesh,
J Block, 4th Floor, Secretariat Building,
Hyderabad-500022

Sub: Letter of Approval for New Institution 2020-21

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F.No.AB/AICTE/REG/2020 dated 4th February, 2020 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id		Application Id	1-7427479261
Name of the Institution	MSME TECHNOLOGY CENTRE	Institution Address	PLOT NO.6, IC-UDI, ATCHUTAPURAM, ATCHUTAPURAM, VISAKHAPATNAM, Andhra Pradesh, 531011
Institution Type	Government	Region	South-Central

To conduct following Courses with the Intake indicated below for the Academic Year 2020-21*

Sr. No.	Program	Level	Course	Affiliating University/ Board	Intake Approved for 2020-21
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	ADVANCED DIE & MOULD MAKING	State Board of Technical Education and Training, Andhra Pradesh	60
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	ADVANCED MECHATRONICS & INDUSTRIAL AUTOMATION	State Board of Technical Education and Training, Andhra Pradesh	60

***Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the academic session 2020-21 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.**

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
4. The Curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
5. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.

7. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
8. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
10. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.
11. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
12. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2020-21(appendix 6)

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic Year 2020-21. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Andhra Pradesh**
2. **The Principal / Director,**
MSME TECHNOLOGY CENTRE
Plot No.6,Ic-Udi, Atchutapuram,
Atchutapuram,Visakhapatnam,
Andhra Pradesh,531011
3. **The Regional Officer,**
All India Council for Technical Education
First Floor, old BICARD Building
Jawaharlal Nehru Technological University
Masab Tank, Hyderabad-500076
4. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

****Copy of this letter will not be communicated through post/email. However, provision is made in the portal for downloading letter through Authorized login credentials allotted to concerned State Secretary/ DTE/Registrar.**

ADMISSION PROCEDURE - DIPLOMA PROGRAMS

Your journey towards a diploma in MSME Technology Centre, Visakhapatnam begins right here. We are looking for talented students from all backgrounds. If you have the ability and the commitment to make the most of the opportunities offered at our centre of education located at Visakhapatnam, then we want to hear from you.

Applicants who are interested in our diploma programs can check details for the specific course. Every course has a dedicated web page containing entry requirements as well as other useful information.

HOW TO APPLY

If you have completed your 10th standard or equivalent with 50% (40% for SC/ST students), you are eligible to apply for the diploma courses at Visakhapatnam. Age is 15-19 years for general candidates and relaxable for 22 years for SC/ST students. In case you are sitting for your entry qualification exam, you can still apply. Your selection and admission will be based on successful completion and submission of certificates by the stipulated date and selection made through entrance exam conducted at Visakhapatnam.

Successful candidates selected for the course will be provided a provisional admission through a call letter. The candidate must accept the allotment of admission within the stipulated date else the admission will be cancelled and a wait listed candidate will be allotted the academic seat.

CATEGORY-WISE RESERVATION

- SC category : 15%
- ST category : 7.5%
- Other Backward Classes (Non Creamy Layer) : 27%
- Economically Weaker Section : 10 %
- General : 40.5%

DOCUMENTS SUBMITTED AT THE TIME OF ADMISSION

- One fitness certificate from registered allopathic medical practitioner.
- Original Certificates and Mark sheets (Class-X).
- Original Certificates showing Date of Birth.
- Original School/ College leaving certificate.
- Original Economically Weaker Sections Certificates (Latest Valid EWS)
- Original Caste Certificates in case of ST/SC Candidates.
- Original Aadhar Card.
- Recent Colour Pass port size Photographs (5Nos)
- For admission to the courses the UR*, OBC* and EWS*s candidates should make online payment/DD of **Rs 22900/- (Rupees Twenty two thousand nine hundred only)**& SC&ST candidates **Rs 2900/- (Rupees two thousand nine hundred only)** at the time of joining.
- Declaration cum Undertaking.
- Annexure- A and B

Fee Details-Advanced Diploma in Die and Mould Making

	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	Seventh Semester	Eighth Semester
Tuition Fees	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Library Fees (Per Sem)	500	500	500	500	500	500	500	500
Insurance (Per Year)	300	-	300	-	300	-	300	-
Identity Card	100	-	-	-	-	-	-	-
Caution Deposit (Refundable)	2,000	-	-	-	-	-	-	-
Total	22,900	20,500	20,800	20,500	20,800	20,500	20,800	20,500

***For SC and ST students 100% Tuition Fees waiver by Ministry of MSME**

Hostel Fee

Room Rent per Semester- 9,000

Caution Deposit-2,000

Mess Charges – As per Canteen Rules and Regulations

Fee Details- Advanced Diploma in Mechatronics and Industrial Automation.

	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	Seventh Semester	Eighth Semester
Tuition Fees	20,000	20,000	20,000	20,000	20,000	20,000	-	-
Library Fees (Per Sem)	500	500	500	500	500	500	-	-
Insurance (Per Year)	300	-	300	-	300	-	-	-
Identity Card	100	-	-	-	-	-	-	-
Caution Deposit (Refundable)	2,000	-	-	-	-	-	-	-
Total	22,900	20,500	20,800	20,500	20,800	20,500	-	-

*For SC and ST students 100% Tuition Fees waiver by Ministry of MSME

HOSTEL FEE

Room Rent per Semester- 9,000

Caution Deposit (Refundable)-2,000

Mess Charges – As per Canteen Rules and Regulations